

## INGHAM COUNTY ROAD DEPARTMENT SINGLE MOVE PERMIT

\$25 Per Trip, \$50 Per Round  
\$42 Per Trip for Agriculture/Utility Frost Law Moves

Permit Number \_\_\_\_\_  
Effective Date \_\_\_\_\_  
Issue Date \_\_\_\_\_  
Receipt Number \_\_\_\_\_

As owner, I (we) hereby request permission to transport the following oversize and/or overweight vehicle(s) on the roads under the jurisdiction of the Road Department and attest that these loads do not exceed the maximum allowed as listed below.

APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY/STATE/ZIPCODE \_\_\_\_\_ PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ FAX \_\_\_\_\_

It is understood this Single Move Permit is being issued for vehicles with the following axle loading or overall dimensions and that exceeding these limits will **void** the permit. Failure to follow the Rules and Regulations on reverse or attached will **void** the permit.

Power Unit Number \_\_\_\_\_ Make/Model/Year \_\_\_\_\_ License Nbr \_\_\_\_\_ Vin Nbr \_\_\_\_\_

Overall Width \_\_\_\_\_ Overall Height \_\_\_\_\_ Overall Length \_\_\_\_\_ Vehicle Width \_\_\_\_\_

Axle Number	Axle Weight in Pounds Loaded Vehicle	Number of Tires and Pneumatic Tire Size	Axle Spacing in Feet and Inches	
1			1 to 2	
2			Ft.      In.	6 to 7
3			2 to 3	
4			Ft.      In.	7 to 8
5			3 to 4	
6			Ft.      In.	8 to 9
7			4 to 5	
8			Ft.      In.	9 to 10
9			5 to 6	
10			Ft.      In.	10 to 11
11			Total Number of Tires	
Total			Total Tire Width on Axle	

Load Desc: \_\_\_\_\_

Route is as follows: \_\_\_\_\_

*If the proposed move utilizes state highways or city streets, permission must be obtained from the state or local authorities*

INGHAM COUNTY ROAD DEPARTMENT  
301 Bush Street, P.O. Box 38, Mason, Michigan 48854  
Phone: (517) 676-9722      Fax: (517) 676-5914

Approved by: \_\_\_\_\_

**SINGLE MOVE PERMIT RULES AND REGULATIONS**

1. Permits are automatically invalidated by the violation of any of the conditions specified by the terms of the permit or by false information given on the application. Failure to comply with the conditions of this permit shall be just cause for the immediate suspension or revocation of any or all permits and the operator and/or owner of the vehicle subject to appropriate legal action.
2. Oversize permits are issued with 48 hours notice for daylight hours only, Monday through Saturday. Permits are not valid from 12 noon on the day preceding and continuing until 12 noon of the 1<sup>st</sup> day after the holidays here listed: New Year’s Day, Martin Luther King Jr. Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas, except with the approval of the Permits Department when emergency repair movements are necessary in the best interest of public safety and welfare. Permit valid only if favorable driving and traffic provisions prevail.
3. The movement shall not impede other traffic in an unreasonable manner and at no time shall traffic be blocked from use of the highway. Vehicles and loads shall not be parked on the highway at any time.
4. Vehicles shall be registered as required by the Michigan vehicle code and will not violate any statute or valid ordinance, rule or regulation by any state agency or sub-division of the state. Vehicles are to comply with all statutory provisions as to other permits, licensing, motor vehicle equipment and operation.
5. The driver of the vehicle shall carry an approved copy of the permit in the vehicle to which it applies and shall have it available for inspection by any police officer or weighmaster of a Road Department or Motor Carrier Officer.
6. Applicant shall be responsible for any damage caused to wires, mailboxes, trees, buildings, or the road, including the structures and appurtenances, and shall reimburse the appropriate parties for any damage caused by the moving of said vehicle or load. Applicant shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to the moving of said vehicle, load, or its presence on or use of the highway by said vehicle and load.
7. Permits are not valid if insurance expires. Applicant to present evidence that at least the following insurance coverage is in full force and effect on each vehicle while operating on the public highways under special permit:
 

Bodily Injury liability – each person .....	\$500,000.00
Bodily Injury liability – each accident .....	\$1,000,000.00
Property Damage liability – each accident .....	\$1,000,000.00
Single Limit policy .....	\$1,000,000.00
Worker’s Compensation .....	Statutory Coverage
8. The permittee or contractor shall name the Road Department as additional insured and certificate holder, by name, on any general comprehensive liability insurance or commercial general liability insurance carried by the permittee or contractor worded as follows:  
 The Board of Ingham County Commissioners, the Ingham County Road Department,  
 and their officers, agents, and employees, are named as additional insured parties.
9. Permits will be issued only for vehicles owned by the applicant or operated under a bona fide lease or rental agreement. The applicant may be required to deposit a reasonable inspection fee and to furnish a good and sufficient cash bond to cover any damage that might occur to roads, bridges, or highway structures, by the movement of vehicles and objects under the proposed permit.
10. Permits will not be issued for oversize or overweight vehicles or loads which can be readily dismantled, reduced or otherwise rearranged to come within the legal limits. Permits will in no way supersede posted axle loading limits on any bridge or highway. The applicant agrees to reimburse the Road Department for any damage resulting from disregard of such postings.
11. The equipment shall be loaded on the vehicle in such a manner to reduce to a minimum the excess over statutory size or weight limitations and the least width or length dimensions becomes the width of the load. Striking or damage to any structure or facility will be perceived to be noncompliance with this section and will result in termination of this permit.
12. The Road Department may temporarily suspend or completely revoke a Single Move Permit, either in its entirety or in respect to certain of its provisions, for public safety reasons and other reasons, too numerous to list, but are in the best interest of the Road Department.
13. The vehicle shall not be loaded or unloaded within the outer shoulder limits of any county road unless permitted by an officer or the Road Department.
14. The movement requires the display of clean, plain, red or orange flags of at least 18 inches square. One flag shall be displayed at each of the four corners of the vehicle or load; and if any portion of the load extends beyond the width of the corner flag, one additional flag shall be displayed at the widest point on each side of the vehicle or load. Flags should be securely fastened by at least one corner or securely mounted on a staff.
15. When width exceeds 12 feet: Shall be followed by one escort vehicle (passenger car or pickup truck) with at least one flashing or rotating amber light on top of cab, a reasonable distance in rear of the movement when moving on 4 or more lanes. To be preceded by one escort vehicle (passenger car or pickup truck) with at least one flashing or rotating amber light on top of cab, a reasonable distance in front of the movement when on less than 4 lanes. Amber lights are to be visible for 360 degrees for a distance of 500 ft.
16. The vehicle covered by this permit shall not exceed 35 M.P.H. at any time.